

## **Program Description/Textbook or Print Instructional Material**

Vendor: Thomson Learning/South-Western Web Address: www.swep.com  
 Title: Century 21 Accounting General Journal Approach Anniversary Edition  
 Author: Ross/Gilbertson Copyright: 2003  
 ISBN: 0-538-43529-1 Course/Content Area: Vocational and Career Education;  
Business Program; Accounting 1  
 Intended Grade or Level: 9-12 Readability Level: 9.2 (Flesch Kincaid)  
 List Price: 58.95 Lowest Wholesale Price: 43.50

*All materials bid as of July 1, 2003 must be offered in an alternative format for students who require reading accommodations. A description of the levels of accommodation is included on p. 8-9 of this bid packet. The Kentucky Department of Education must receive a copy of the alternative format if the material is placed on the State Multiple List.*

Level of Accommodations (Level One, Two or Three) Level Three

If Level Two or Three, please provide rationale for not meeting Level One Compliance It is not financially feasible for our products to meet Level One at this time.

## **FEATURES**

**DISCLAIMER:** The features of each book or program were developed by the publisher and do not reflect the opinion of the State Review Team, State Textbook Commission, nor of the Kentucky Department of Education.

### **Content**

- Automated Accounting sections correspond with Automated Accounting 6.0 Macintosh, 7.0 and 8.0 Windows software
- Illustrations are consistently placed at the top of the page including step-by-step instructions.

### **Student Experiences**

- Each chapter is divided into three or four lessons with corresponding assessment activities right at the point of use. These lessons improve student comprehension by providing immediate reinforcement of accounting concepts
- Automated Accounting is in every chapter and directions are versatile, allowing this text to be used with Automated Accounting 6.0 Macintosh, 7.0 and 8.0 Windows software.

### **Assessment**

The fundamental accounting content you've come to trust from South-Western remains in the Anniversary Edition. Century 21 Accounting General Journal Approach begins with a single general journal then moves students into special journals in Cycle Two.

### **Organization**

Chapter 1 Starting a Proprietorship, Chapter 2 Starting a Proprietorship: Changes that Affect Owner's Equity, Chapter 3 Analyzing Transactions into Debit and Credit Parts, Chapter 4 Recording Transactions in

a General Journal, Chapter 5 Posting from a General Journal to a General Ledger, Chapter 6 Cash Control Systems, Chapter 7 Work Sheet for a Service Business, Chapter 8 Financial Statements for a Proprietorship, Chapter 9 Recording Adjusting and Closing Entries for a Service Business, Chapter 10 Journalizing Purchases and Cash Payments Using Special Journals, Chapter 11 Journalizing Sales and Cash Receipts Using Special Journals, Chapter 12 Posting to General and Subsidiary Ledgers, Chapter 13 Preparing Payroll Records, Chapter 14 Payroll Accounting, Taxes, and Reports, Chapter 15 Work Sheet for a Merchandising Business, Chapter 16 Financial Statements for a Partnership, Chapter 17 Recording Adjusting and Closing Entries for a Partnership, Chapter 18 Recording Purchases and Cash Payments, Chapter 19 Recording Sales and Cash Receipts, Chapter 20 Accounting for Uncollectible Accounts Receivable, Chapter 21 Accounting for Plant Assets and Depreciation, Chapter 22 Accounting for Inventory, Chapter 23 Accounting for Notes and Interest, Chapter 24 Accounting for Accrued Revenue, and Expenses, Chapter 25 Distributing Dividends and Preparing a Work Sheet, Chapter 26 Financial Statements and End-of-Fiscal-Period Entries for a Corporation

### **Resource Materials**

#### **Gratis Items To Be Provided And Under What Conditions**

Working Papers 1-26 (0-538-67688-4) Free 1 for each textbook purchased  
Working Papers 1-17 (0-538-67673-6) Free 1 for each textbook purchased  
Working Papers 18-26 (0-538-67674-4) Free 1 for each textbook purchased  
Wraparound Teacher's Edition Vol. 1 (0-538-43531-3) Free 1 per teacher  
Wraparound Teacher's Edition Vol. 2 (0-538-43532-1) Free 1 per teacher  
Teacher's Resource Guide (0-538-67691-4) Free 1 per teacher  
Teacher's Resource CD (0-538-69226-X) Free 1 per teacher  
Assessment Binder (0-538-68737-1) Free 1 per teacher  
ExamView Pro (0-538-69853-5) Free 1 per teacher  
Full Color Transparencies (0-538-67684-1) Free 1 per teacher  
Solutions Transparencies (0-538-67685-X) Free 1 per teacher  
CNN Video (0-538-68899-8) Free 1 per teacher

#### **Available Ancillary Materials**

Century 21 Accounting General Journal Approach Anniversary Edition Chapters 1-17 (0-538-43530-5)  
Study Guide & Recycling Papers (0-538-67675-2)  
Foreign Exchange Manual Simulation (0-538-67676-0)  
Foreign Exchange Automated simulation (0-538-67707-4)  
Fitness Junction Manual Simulation (0-538-67677-9)  
Fitness Junction Automated Simulation (0-538-67710-4)  
Putting Green Golf Manual Simulation (0-538-67711-2)  
Putting Green Golf Automated Simulation (0-538-67712-0)  
Chapter and Cycle Tests (0-538-68736-3)  
Working Papers 1-26 (0-538-67688-4)  
Working Papers 1-17 (0-538-67673-6)  
Working Papers 18-26 (0-538-67674-4)

### **RESEARCH DATA AND EVIDENCE OF EFFECTIVENESS**

**DISCLAIMER:** The research data and evidence of effectiveness was provided by the publisher and does not reflect the opinion of the State Review Team, State Textbook Commission, nor the Kentucky Department of Education.

**NOTE:** Please complete this section by indicating the research data and evidence of effectiveness or give a web site where the information is located. If there is no research data and evidence of effectiveness, please indicate ***“not available”*** in the space.



# Group V - Career/Technical Vocational/Practical Living Education Instructional Materials Evaluation Tool Business



<b>Title:</b> Century 21 Accounting General Journal Approach anniversary Edition <b>Cost:</b> \$43.50			
<b>Publisher:</b> Thomson/South Western			
<b>Item Evaluated:</b> Textbook and ancillary materials			
<b>Copyright Date:</b> 2003		<b>Evaluator:</b> Donn R. Everett	
<b>Content Level:</b> 9-12		<b>Date of Evaluation:</b> July 28, 2003	
<b>Level of Alternative Format</b>	Level 1 – Full Compliance	Level 2 – Provisional Compliance	Level 3 – Marginal Compliance
This section completed by Exceptional Children Services			

## Overall Strengths and/or Weaknesses

**Disclaimer:** Comments on the strengths and/or weaknesses of each book, material or program were written by members of the State Textbook/Instructional Materials Review Team and reflect their opinions . They do not reflect the opinions of the State Textbook Commission nor the Kentucky Department of Education. In addition, the State Textbook/ Instructional Materials Review Team completed each evaluation form during the week of July 28-Aug. 1, 2003. In order to maintain the integrity of the of the review team's comments, editing was limited to spelling and punctuation.

Recommendations:	
<input type="checkbox"/> Recommended by reviewers to State Textbook Commission as a <b>basal</b> textbook program.	X
<input type="checkbox"/> Recommended by reviewers to State Textbook Commission as a <b>supplemental</b> textbook.	
<input type="checkbox"/> Not recommended by reviewers to State Textbook Commission as a basal textbook or program.	

**Publisher's Explanation of Reviewer's Comments:** By action of the State Textbook Commission, publishers are provided limited space, 150 words, to respond to what they may consider factual errors made by the reviewers in the evaluation.



# **Group V - Career/Technical Vocational/Practical Living Education Instructional Materials Evaluation Tool Business**



<b>Title: Century 21 Accounting General Journal Apporach Anniversary Edition</b>		<b>Publisher: ITP Thomson/South Western</b>	
Technology Management Summary Data:	20 possible points	___18___ points earned	
Technology Management Comments: Excellent teacher resources on the CD. However, making these same resources available online also might be helpful.			
Technology Presentation/Interface Summary Data:	40 possible points	___37___ points earned	
Technology Presentation/Interface Comments: Useful, relevant materials.			
Content Summary Data:	44 possible points	___39___ points earned	
Content Comments: Experience in teaching accounting shows in presentation.			
Instruction & Management Summary Data	52 possible points	___48___ points earned	
Instruction & Management Comments: Variety of assessments are evident.			
Organization & Structure Summary Data	36 possible points	___35___ points earned	
Organization & Structure Comments: Logical, easy to follow organization.			
Resource Material Summary Data	40 possible points	___27___ points earned	
Resource Material Comments: Good resource materials online for students, which should reinforce learning.			



# Group V - Career /Technical & Vocational/Practical Living

## Electronic Instructional Media Review Form

### Stand Alone/Independent or Integrated Software for Business



Equipment (circle or change fill color)	Grade Level (circle or change fill color)	Audience (circle or change fill color)	Format (circle or change fill color)	Cost _____	
Windows	Primary	Individual	Stand Alone/Independent	_____ single copy	_____ site license
Macintosh	Intermediate	Small Group	Integrated	_____ network version	_____ school version
CD-ROM	Middle	Large Group	Supplemental	_____ lab pack of _____ copies	_____ online
DVD	High		In lieu of basal test		
Sound					
Other					

If other, explain \_\_\_\_\_

Type of Software: Check all that apply	<input checked="" type="checkbox"/> Simulation	_____ Management	_____ Interdisciplinary	_____ Problem Solving	_____ Tutorial
<input checked="" type="checkbox"/> Exploratory	_____ Creativity	_____ Drill and Practice	_____ Critical Thinking	_____ Utility	<input checked="" type="checkbox"/> Other:

Rating Scale:	3—Some of the time	1—None of the time
4—All or the time	2—Minimally	0— Not applicable

Management	Rating
Allows customizing for individual learning needs.	4
Allows students to exit and resume at a later time.	3
Keeps a students performance record, where needed.	3
Allows control of various aspects of the software (e.g., turning sound off).	4
Allows for printed reports.	4
Comments:	<b>Total</b>
	<b>18</b>

Presentation/Interface	Rating
Presents material in an organized manner.	4
Has consistent, easy-to-use, on-screen instructions.	4
Has developmentally correct presentation format.	4
Adapts to different learning environments (learning styles/multiple intelligences, etc.)	3
Accessible for special needs students.	3
Runs smoothly, without long delays.	4
Presents easy-to-view text and graphics.	4
Presents easy-to-hear and understand sounds.	4
Avoids unnecessary screens, sounds, and graphics.	4
Provides immediate, appropriate feedback.	3
Comments:	<b>Total</b>
	<b>37</b>

Content—Business	Rating
Career Experiences	4
Employability Skills	4
Teamwork	4
Global Perspective	3
Mathematical Skills	4
Communication	3
Diversity	3
Ethical Practices	3
Academic Integration	3
Real World Application	4
Content Area Concepts Addressed	4
Comments:	<b>Total</b> <b>39</b>

Rating Scale:	2—Minimally
4—All or the time	1—None of the time
3—Some of the time	0— Not applicable

Instruction and Assessment	Rating
Identifies a Sense of Purpose	4
Builds on Student Ideals	4
Engages Students	4
Develops Business Ideas	4
Promotes Student Thinking	4
Assesses Student Progress	4
Enhances The Learning Environment	4
Reading level is appropriate for interest and ability level of intended student group; level remains consistent throughout.	4
Commonwealth Accountability Testing System (CATS) "like" Assessment is provided	0
Variety of Assessments (diagnostic, formative, summative, open response, multiple choice, individual, small group, oral, demonstrations, presentations, self and peer performance, portfolio prompts) is included.	4
Includes activities and opportunities for integration of technology.	4
Reflects researched-based practices (e.g. hands-on activities, technology, problem-solving situations)	4
Differentiation techniques and activities suggested.	4
Comments: No tie in with FBLA.	<b>Total</b> <b>48</b>

Rating Scale:	3 – Some potential for learning	1 - Not present
4 – High potential for learning	2 – Little potential for learning	0 – Not applicable

Organization and Structure	Rating
Organization is logical and allows for spiraling of content.	4
Vocabulary and key terms are clearly defined and easily accessible within each lesson.	4
Visual illustrations (e.g. graphs, charts, models) and examples are clearly presented and content-related.	4
Illustrations and language reflect diversity (e.g. racial, ethnic, cultural, age, gender, disabilities).	4
Legible type, length of lines, spacing, and page layout and width of margins contribute to overall appearance and use.	4
Student materials seem durable and conducive to daily use.	4
Includes sufficient glossary, index and appendices.	4
Employs accurate grammar and spelling	4
Organization of material can be effectively used with Standards Based Units, Core Content and Program of Studies.	3
Comments:	<b>Total</b> <b>35</b>

Resource Materials	Rating
Teacher materials coordinate easily with student materials (e.g. additional resources included at point of need, student pages shown, integration of technology indicated)	4
Activities are included that adapt to the various learning styles, intelligences, and interest/ability levels.	3
Extension activities including adaptations and accommodations for students with special needs.	3
Resources provide objectives, background information, common student errors, hints, advice for lesson implementation and real-world connections, connections with career and/technology and references (e.g. solution manuals, study guides)	4
Suggestions are made for integration of themes and /or interdisciplinary instruction.	3
Integration opportunities suggested and examples given.	3
Teacher resources are available online.	0
Online resources available – Repeat of information in text.	0
Online resources available – Practice skills only.	4
Online resources available – New application materials.	3
Comments:	<b>Total</b> <b>27</b>

<b>Rating Scale:</b>	2—Minimally
4—All or the time	1—None of the time
3—Some of the time	0— Not applicable